



# CITY COUNCIL AGENDA

**DATE:** Wednesday, December 10, 2025

**TIME:** 6:00 PM – Closed Session  
7:00 PM – Regular Session

**PLACE:** COUNCIL CHAMBER - 525 Henrietta Street, Martinez, CA 94553; and Councilmember Malhi will be attending virtually from the Grand Hyatt Istanbul Hotel, located at Harbiye Mah, Taskisla Caddesi, No. 1, Istanbul 34367.

---

## INFORMATION FOR THE PUBLIC

Information regarding meetings, including agenda materials, schedules and more, please visit the City's Meetings & Agendas webpage: <https://www.cityofmartinez.org/government/meetings-and-agendas>.

## REMOTE PARTICIPATION

This meeting will be conducted in-person in the City Hall Council Chamber and shall be aired in real time via Zoom. The City cannot guarantee the public's access to teleconferencing technology, nor guarantee uninterrupted access as technical difficulties may occur from time to time. To attend the meeting via Zoom, you must be logged into a registered Zoom account. Click "Join Meeting" and enter the following details:

1. [Zoom Webinar Link](#)
2. **Webinar ID:** 961 7619 0224
3. **Passcode:** 764228

## PUBLIC COMMENTS

Public comments can be made in person at the meeting or submitted in writing. Written comments must be received by 12PM the day of the meeting. For information on how to submit written comments, please visit the City's Meetings & Agendas webpage linked above.

## ADA ACCOMODATIONS

In accordance with the Americans with Disabilities Act and California law, the Council Chamber is wheelchair accessible and disabled parking is available at City Hall. If you are a person with a disability and require modifications or accommodation to attend and/or participate in this meeting, please contact the City Clerk's Office at (925) 372-3512. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

---

*AGENDA CONTINUED TO PAGE 2*

## **CLOSED SESSION**

**CALL TO ORDER** - *Open Session*

**ROLL CALL** - *Mayor Brianne Zorn, Vice Mayor Jay Howard, Councilmembers Greg Young, Satinder S. Malhi and Debbie McKillop.*

**PUBLIC COMMENT** - *Agenda Items Only*

**CLOSED SESSION ITEMS** - *Adjourn to Closed Session*

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2).  
Number of potential cases: One

**ADJOURNMENT** - *Adjourn to an Adjourned Regular City Council meeting on December 10, 2025, at 7:00 PM.*

## **REGULAR SESSION**

**CALL TO ORDER** - *Pledge of Allegiance*

**ROLL CALL** - *Mayor Brianne Zorn, Vice Mayor Jay Howard, Councilmembers Greg Young, Satinder S. Malhi and Debbie McKillop*

**CIVILITY STATEMENT** - *As your elected Governing Board, we will treat each other and the public with patience, civility, and courtesy as a model of the same behavior we wish to reflect in Martinez for the conduct of all City business and community participation. This includes respect for everyone's First Amendment Right to voice their opinion on matters within the City's subject matter jurisdiction, even if that opinion is different from our own. The decisions made tonight will be for the benefit of the Martinez community and not for personal gain.*

## **PRESENTATIONS**

**PUBLIC COMMENT** - *Presentations and Non-Agendized Items Only. Non-agenda public comment is (1) limited to matters which are not action items listed elsewhere on the agenda, and (2) are within the subject matter jurisdiction of the City Council. Public comments are typically limited to 3 minutes per person. The Mayor may reduce the time limit per speaker depending upon the number of speakers and may limit the total time for public comment to facilitate the completion of business on the agenda. Comments related to items appearing in the following sections of the Agenda will be heard prior to the City Council taking action on each item: **Consent Calendar, General Business, Public Hearing, and Appointments to Commissions and/or Agencies.***

## CONSENT CALENDAR

1. Motion to approve City Council Action Minutes dated November 19, 2025.
2. Motion to approve City Council Action Minutes dated November 19, 2025.  
[Action Minutes 11-19-25](#)
3. Motion to approve rejection of claim submitted by Nyeasha Fuller (GL-21677-MZ).  
[Claim - Nyeasha Fuller \(GL-21677-MZ\)](#)
4. Motion approving Check Reconciliation Registers dated November 3rd, 6th, 7th, 12th, 13th, 14th, 17th, 18th, 19th, 20th, and 21st of 2025.  
[Check Reconciliation Register 11-03-25](#)  
[Check Reconciliation Register 11-06-25](#)  
[Check Reconciliation Register 11-07-25](#)  
[Check Reconciliation Register 11-12-25](#)  
[Check Reconciliation Register 11-13-25](#)  
[Check Reconciliation Register 11-14-25](#)  
[Check Reconciliation Register 11-17-25](#)  
[Check Reconciliation Register 11-18-25](#)  
[Check Reconciliation Register 11-19-25](#)  
[Check Reconciliation Register 11-20-25](#)  
[Check Reconciliation Register 11-21-25](#)
5. Waive the reading and adopt Ordinance No. 1480, approving Zoning Text Amendments to the Martinez Municipal Code by: 1) adding Chapter 22.82 (Inclusionary Housing); 2) amending Chapters 22.04 (Definitions) and Chapters 22.12 (Residential Districts) to reference new Chapter 22.82; 3) amending Chapter 22.34 (General Requirements and Exceptions) to add regulations related to ground-mounted mechanical equipment; 4) amending Chapter 22.36 (Off-Street Parking and Loading Facilities) to update automobile and bicycle parking ratios for residential, commercial, and office projects and permit unbundled parking pursuant to the Housing Element and Metropolitan Transportation Commission's Transit-Oriented Communities Policy; 5) amending Chapter 22.43 (Accessory Dwelling Units and Junior Accessory Dwelling Units) to clarify privacy standards for two-story and second-story detached Accessory Dwelling Units with additional amendments to clarify carveouts for State Exemption ADUs throughout the Chapter; and 6) other minor amendments.  
[Staff Report - Inclusionary Housing Requirements for Residential Projects, Automobile and Bicycle Standards, Unbundled Parking, Ground-Mounted Mechanical Equipment, and Accessory Dwelling Unit Privacy Standards](#)  
[Ordinance No. 1480 - Inclusionary Housing Requirements for Residential Projects, Automobile and Bicycle Standards, Unbundled Parking, Ground-Mounted Mechanical Equipment, and Accessory Dwelling Unit Privacy Standards](#)
6. Adopt a resolution approving the revised Purchasing Policy (Administrative Policy 300) and repealing the *Procurement Card Use Policy*.  
[Staff Report - Revised Purchasing Policy](#)

[Resolution - Revised Purchasing Policy](#)  
[Attachment A - Revised Purchasing Policy \(Draft\)](#)  
[Attachment B - Existing Purchasing Policy](#)  
[Attachment C - City of Martinez Credit Card Use Policy](#)

7. By motion, authorize the City Manager to expend two thousand dollars (\$2,000.00) from the FY 2026 General Fund Operating Budget to provide donations of one thousand dollars (\$1,000.00) each to the Food Bank of Contra Costa and Solano and Loaves and Fishes of Contra Costa.  
[Staff Report - Food Assistance Donations](#)

## **GENERAL BUSINESS ITEMS**

### **PUBLIC HEARING ITEMS**

#### **CHIEF OF POLICE**

8. Comments/Updates

#### **CITY MANAGER**

9. Comments/Updates

### **APPOINTMENTS TO COMMISSIONS AND/OR AGENCIES**

10. Adopt a resolution appointing Councilmember Satinder S. Malhi as Vice Mayor from December 11, 2025 through December 9, 2026.  
[Staff Report - Vice Mayor Appointment 2026](#)  
[Resolution - Vice Mayor Appointment 2026](#)

### **SUBCOMMITTEE AND OUTSIDE AGENCY REPORTS**

11. Subcommittee Report Outs:
  - Franchise and Public Infrastructure - November 24, 2025
12. Outside Agency Report Outs

### **CITY COUNCIL**

13. Comments/Updates

**ADJOURNMENT** - *Adjourn to a Regular City Council meeting on December 17, 2025 at 7:00 PM.*

---

*On December 5, 2025, a true and correct copy of this agenda was posted on the City Hall Kiosk, located at 525 Henrietta Street, Martinez, CA 94553, and on the City website at [www.cityofmartinez.org](http://www.cityofmartinez.org).*

*/s/ Kat Galileo, City Clerk*